

AGREEMENT BETWEEN THE COUNTIES OF CLEARWATER, HUBBARD, BELTRAMI, CASS, ITASCA, AITKIN, CROW WING, AND MORRISON TO ESTABLISH A JOINT POWERS BOARD.

SECTION I – ESTABLISHMENT

Pursuant to the authority contained in M.S.A. 471.59 it is hereby resolved that Clearwater, Hubbard, Beltrami, Cass, Itasca, Aitkin, Crow Wing and Morrison County Boards do thereby establish a joint powers board hereinafter referred to as the Mississippi Headwaters Board.

SECTION II – PURPOSE

The purpose of the Mississippi Headwaters Board shall be to formulate plans for the area under its jurisdiction; to protect the Upper Mississippi River from uncontrolled and unplanned development through the preparation and adoption of a comprehensive management plan for the river and adjacent lands. This management plan will provide for: the adoption of strong local zoning ordinances, recreational use of the river and adjacent public lands, donation or purchase of critical lands in the public interest, and sound management of existing public lands along the River.

SECTION III – ORGANIZATION

- A. **MEMBERSHIPS** – The membership of the Mississippi Headwaters Board shall be composed of one county commissioner, designated by the county board, from each member county.
- B. **TERM OF OFFICE** – The term of office will run concurrently with each member’s term on their respective county boards. The chairman shall serve a term of office of one (1) year.
- C. **OFFICERS** – The officers of the board shall consist of a chairman, vice chairman, and a secretary. The chairman, vice chairman, and secretary shall be selected by a majority vote of the board members.
 - 1. **Chairman:** It shall be the duty of the chairman to preside over all meetings of the Mississippi Headwaters Board. He shall have the power to call special meetings at reasonable times with reasonable notice when it is deemed such a meeting is necessary to the conduct of the business of the Mississippi Headwaters Board.

2. Vice Chairman: It shall be the duty of the vice chairman to preside over the meetings of the Mississippi Headwaters Board in the absence of the chairman. The term of office of the vice chairman shall run concurrently with the chairman.
 3. Secretary/Treasurer: It shall be the duty of the secretary/treasurer to keep, or designate a person to assist in keeping a record of all proceedings of the Mississippi Headwaters Board, to provide for the proper receipt and disbursement of funds, and to perform all other duties normally assigned to the secretary/treasurer of a deliberative body. The term of office of the secretary shall run concurrently with the chairman.
- D. VOTING – Each member of the Mississippi Headwaters Board shall have one (1) vote.

SECTION IV – MEETINGS

- A. The Mississippi Headwaters Board shall meet in regular session on the 3rd Friday of each month at Walker in the county courthouse.
- B. The meetings will be alternately held in each county courthouse of member counties. The rotation of county meetings are to be set by the chairman.
- C. Special meetings may be held under the circumstances outlined in Section III-C-1.
- D. A quorum shall consist of a majority attendance of board members.

SECTION V – DUTIES AND RESPONSIBILITIES

- A. The Mississippi Headwaters Board shall have the power to contract for services, in the manner prescribed by law, that are required and necessary to prepare a comprehensive plan for protection of the Upper Mississippi River within the boundaries of the member counties.
- B. The Mississippi Headwaters Board shall have the power to accept and disburse funds; and to apply for state and federal funds necessary to prepare and implement its plan.
- C. The Mississippi Headwaters Board will have the power to develop and recommend a schedule for plan implementation by member counties and to provide for common administration of essential parts thereof.
- D. The Mississippi Headwaters Board will have the responsibility to initiate and maintain a liaison with governmental agencies necessary to complete

a comprehensive plan for the Mississippi River within the member counties jurisdiction.

- E. The Mississippi Headwaters Board will have the authority to appoint advisory committees and conduct such public meetings and hearings as are necessary to provide full public review and participation of the management plan for the Mississippi River.
- F. The Mississippi Headwaters Board will also have the responsibility to arrange for the independent audit of its expenditures and disbursements, consistent with state law.
- G. Exercise of these powers and duties will require a majority of the Mississippi Headwaters Board voting members.

SECTION VI – AMENDMENTS

Amendments to this agreement will require a consensus of all voting members.

SECTION VII – EFFECTIVE DATE

This resolution shall take effect and be in force from and after the date of its signing.

SECTION VIII – AUTHORIZATION

IN WITNESS THEREOF, the respective counties by resolution duly adopted by its county board(s), causes this agreement to be signed by its designee and attested to all on the day and year signed.

Clearwater County Commissioner Donald McCollum
Hubbard County Commissioner Ervin Kahlstorf
Beltrami County Commissioner R.E. Boyer, Sr.
Cass County Commissioner Virgil F. Foster
Itasca County Commissioner Alf Madsen
Aitkin County Commissioner L.H. Schroeder
Crow Wing County Commissioner B. Murphy
Morrison County Commissioner Michael B. Amo

Signed February 22, 1980